

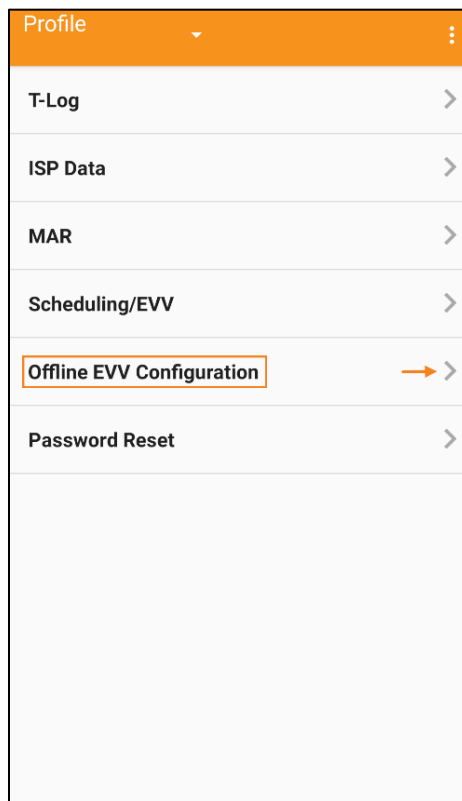
## እንቋዕ ሓጎ ሰካ፡ ናይ ኣንድሮይድ መካርሒታት (Android Devices) ኦፍላይን ኦፍላይን መወጠኒ ተጠቐምቲ ኣፍሊጥካ እተውከምኡ ድማ ኣፍሊጥካ ወጻእ

Therap ሓድሽ ናይ Offline (ኦፍላይን) Scheduling (መወጠኒ) መተግበሪ የተኣታቱ ኣሎ። እዚ መተግበሪ ተጠቀምቲ ናይ ኢንተርኔት ርክብ ኣብ ዝስእኑሉ እዋን ካብን ናብን Schedule (ወጥን) መደባት ኣፍሊጦም ክወጹን ክኣትዉን ዝኸእሉሉ ፍንክሽናሊቲ ዝፈጥረሎም እዩ። እቲ **Offline (ኦፍላይን) EVV Configuration (ናይ EVV ኣሰራርዓ)** ምርጫ ኣብቲ Dashboard (ዳሽቦርድ) ዝርከብ ክኸውን እንከሎ ነቲ ናይ Offline (ኦፍላይን) መለለይ መንነት PIN (ፒን) ኣእቲኻ ከተንቀሶ ክጠቐመካ ይኸእል። እዚ ምርጫ ቶም ንትካሎም ናይ Offline (ኦፍላይን) Scheduling (መወጠኒ) ክሰርሓሎም ዘዳለዉ እዩ ክሰርሖ ዝኸእል። መቓተዊ

- ኦፍላይን ናይ EVV ኣሰራርዓ
- ወጥን ዝተትሓዘሉ ፍጠር፡ ካብኡ ኣፍሊጥካ እተውከምኡ ድማ ኣፍሊጥካ ወጻእ
- ናይ ኦንላይን መደባት ናብ ኦፍላይን ሞድ ኣሕልፍ
- ኦፍላይን ናይ EVV መደባት ጸዓን
- ኦፍላይን ናይ EVV መደባት ካብ መርበብ ድለይ

### ኦፍላይን ናይ EVV ኣሰራርዓ

1. እቲ **Offline (ኦፍላይን) EVV Configuration (ናይ EVV ኣሰራርዓ)** ምርጫን ትካል ከምዘሰርሖ እንተተኔፍ ኣብቲ Dashboard (ዳሽቦርድ) ይርከብ።



2. ድሕረ ገጽ **Offline (አፍላይን) EVV Configuration (ናይ EVV አሰራርዓ)** ማራከቢ ተማሪ ዱ አሎ  
Offline (አፍላይን) ማለላዪ ማነን ጉ PIN (ፒን) ብምእታውከተን ቅሶ ይከኣል እዩ።

← Offline Configuration

Please set your offline PIN below to enable offline mode

Login Name harris

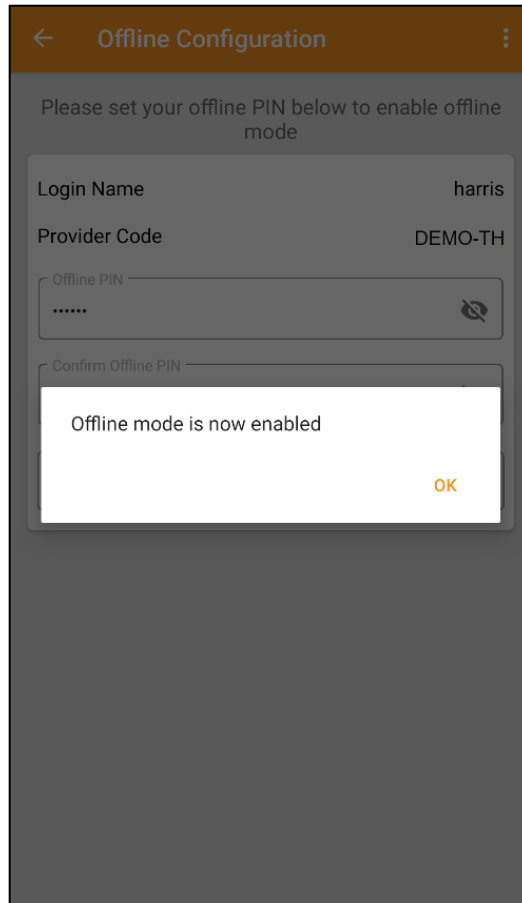
Provider Code DEMO-TH

Offline PIN  
.....

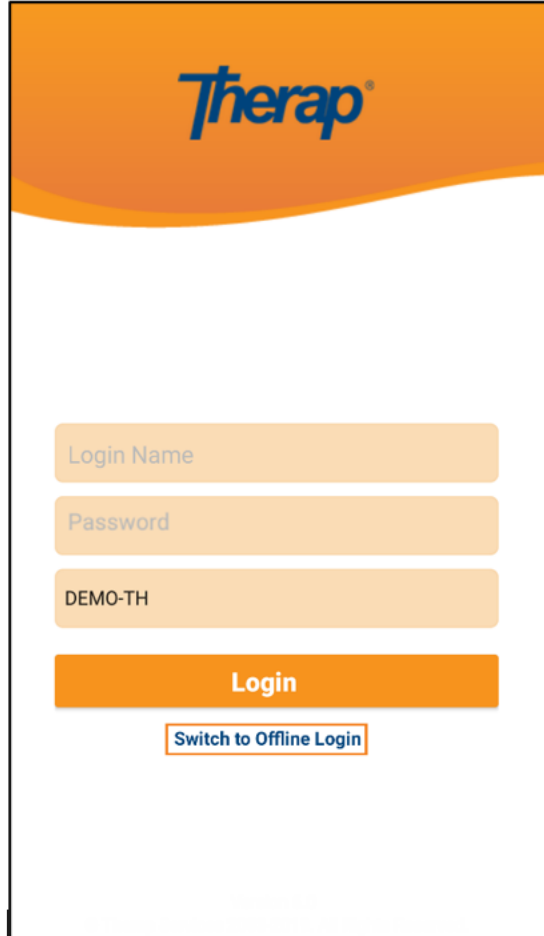
Confirm Offline PIN  
.....

SET PIN

### 3. Offline (አፍላይን) ሞድ ማስተካከል ለማድረግ ማስፈጸም



4. እቲ **Switch To Offline Login (ናብ ኦፍላይን)** ከፊትካ እተው ቀይር ዝብል መራኸቢ ኣብቲ Login (ከፊትካ እተው) ዝብል ገጽ ክትረኽቦ ኢኻ፡ እዚ ክኸውን ዝኸእል Offline Scheduling (ኦፍላይን መወጠኒ) ምስ ተሰርፎ እዩ።



The screenshot shows the Therap login page. At the top is the Therap logo. Below it are three input fields: 'Login Name', 'Password', and 'DEMO-TH'. Below these fields is an orange 'Login' button. At the bottom of the form area is a button labeled 'Switch to Offline Login' with a red border.

5. አብቲ **Switch to (ናብ) Offline (አፍላይን) Login (ቀይር ከፊትካ እተወ)** ዝተባህሉ ምክንያት ምስቲ ተጠቀምቲ ናብ Offline (አፍላይን) EVV login (ናይ EVV ከፊትካ እተወ) ገጽ ክኣትዉብዎግበር PIN (ፒን) ከእትዉካብኡ ከኣ ናብቲ Offline (አፍላይን) ማተግበሪ ከፊቶም ኣትዉዮ ኸእሉም።

Therap<sup>®</sup>

EVV Offline Login

Login Name

Offline PIN

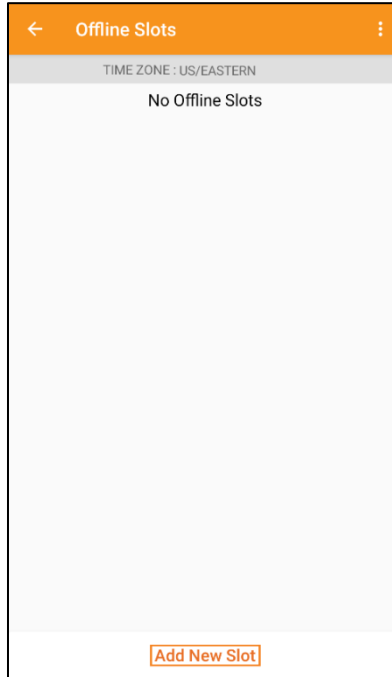
DEMO-TH

Offline Login

Switch to Online Login

**ወጥን ዝተትሓዘ ሉ ፍጠር፡ ከብኡ ኣ ፍሊጥካ እተውኣ ፍሊጥካ ወጻእ**

1. ናብቲ ናይ Scheduling (መወጠኒ) Offline (ኦፍላይን) መተግበሪ ከፊትካ ምስ ኣተኸ፣ ኣይሸቲ መደባት ንምወሳኽ ኣብቲ **Add New Slot (ኣድሽ ማህልዒ ወስኽ)** ዝተገልጸ ማጠወቕ ጠወቕ።



2. እቲ ናይ Slot ID (ማህልዒ ID) ኣብቲ ናይ **Print (ኦፍላይን) Schedule (ወጥን)** መራኽቢ ብምጥቀስ ከብቲ ናይ መደባት መተግበሪ ክወሳድ ይከኣል እዩ።

Schedule
☰

View/Check-In
☰

Self Scheduling
☰

Print Schedule
☰

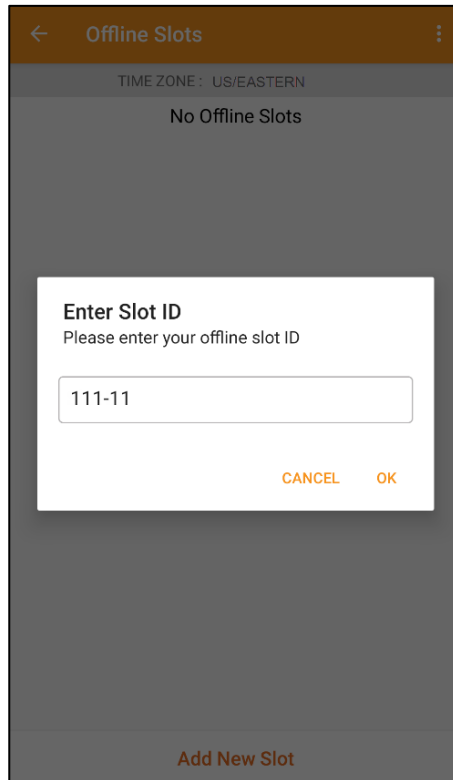
Search
☰

**Schedule**

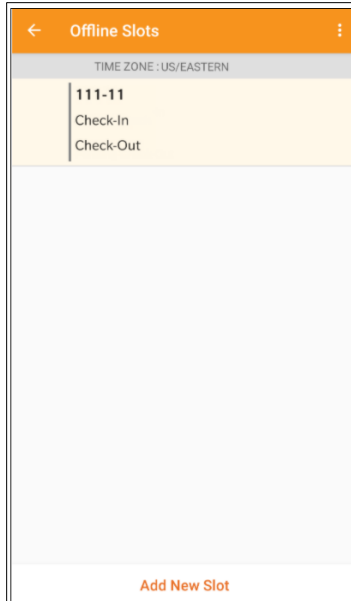
Staff : Mia Cole, Direct Support Professional  
 Start Date : Wed, 11/25/2020  
 End Date : Wed, 11/25/2020  
 Time Zone : US/Eastern  
 IVR User ID: : 1234567  
 Therap IVR Phone : (123) 456-7890

Mon, 11/23/2020	Tue, 11/24/2020	Wed, 11/25/2020	Thu, 11/26/2020	Fri, 11/27/2020	Sat, 11/28/2020	Sun, 11/29/2020
		07:00 am - 09:00 am <span style="border: 1px solid red; padding: 1px;">138-776-5</span> : (I) Johnson, Isabella / 12345 : Home Health Aide / T1021; Cole, Mia / Direct Support Professional				
		11:00 am - 12:00 pm <span style="border: 1px solid red; padding: 1px;">138-776-7</span> : (I) Miller, Alexander : Personal Care Assistance / T1019; Cole, Mia / Direct Support Professional				

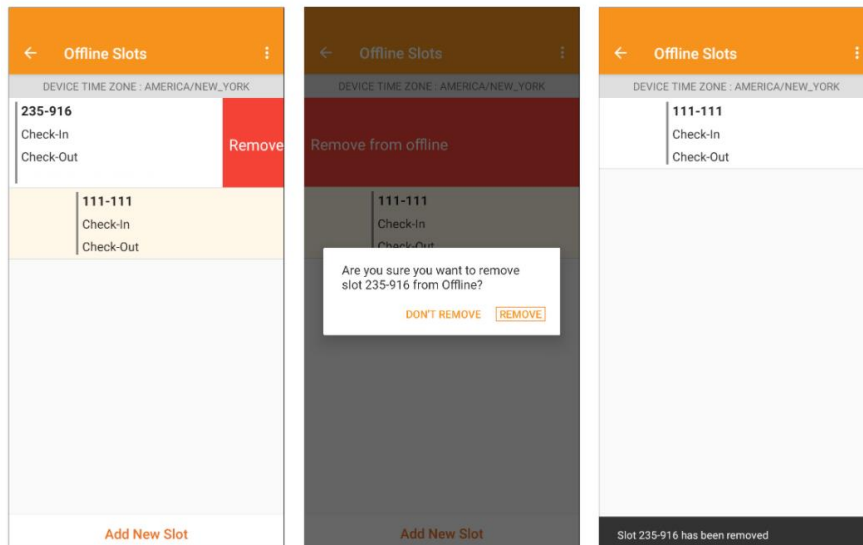
3. ናይቲ **Offline** (አፍላይን) ሞድ ክትጥቀሙኑ ዝደለኹዎ ወጥን ሞክሪዲ ID ኣእትው ካብኡ **OK** (ክራይ) ጠቐኹ::



4. እቲ ናይ Slot ID (መከፈዒ ID) ምስ ኣተወ፡ Scheduled (ወጥን ዝተታሕዘ ሎም) ሞደባት ብ Pending check-in (ወንዙፍ ኣፍሊጥካ እተወ) ከምኡ ደማ Pending Check-Out (ብወንዙፍ ኣፍሊጥካ ወጻእ) ክፍጥሩ እዮም፡

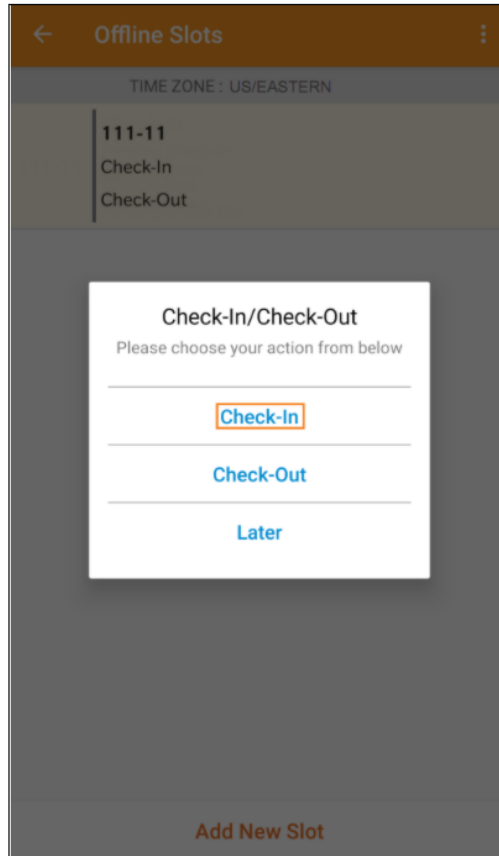


5. ብተወሳኺ ሞደባት ካብ Offline (ኣፍሊይን) ሞድ ክስረዙ ይኸእሉ እዮም እዚ ዝኸወን ናይ Check-in/Check-out (ኣፍሊጥካ ወጻእ/ምእታወ) ተግባራት እንተዘይተገገሙ እዮ። ንጸጋም ሕጥጥ ምግል ነቲ መከፈዒ ካብ Offline (ኣፍሊይን) ሞድ ዮ ወግዶ።

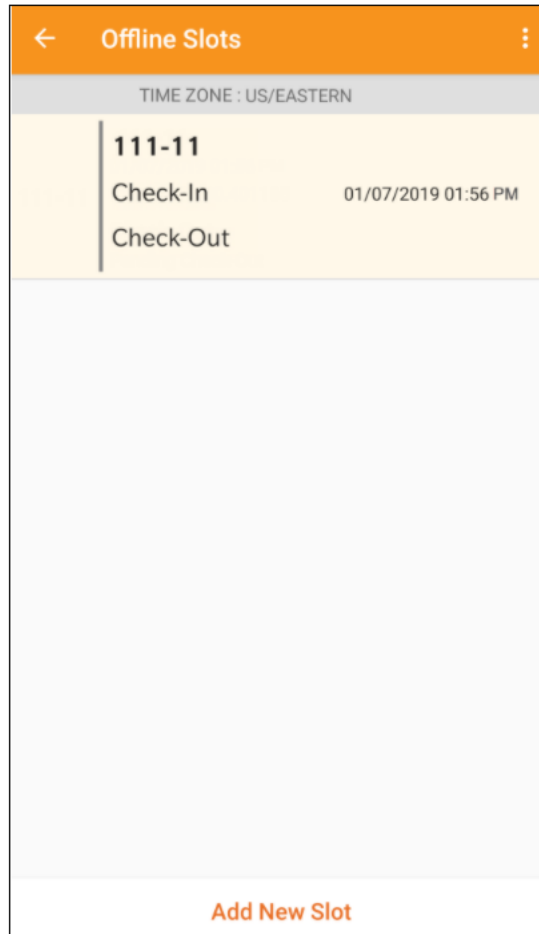




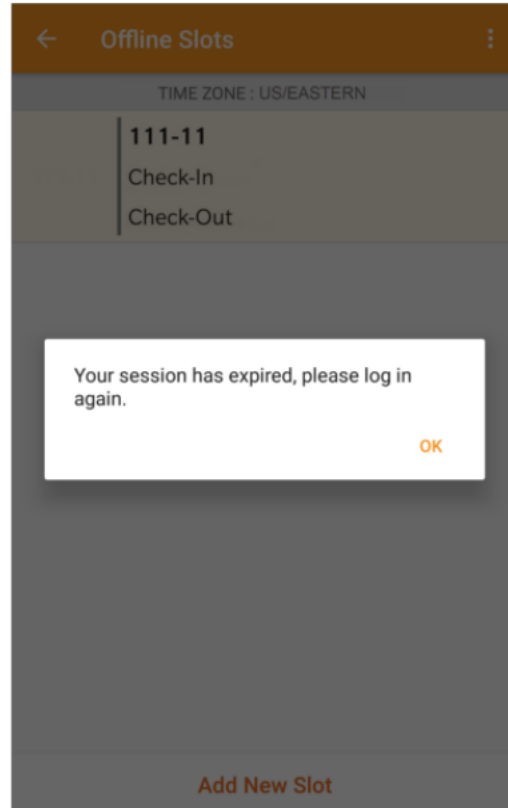
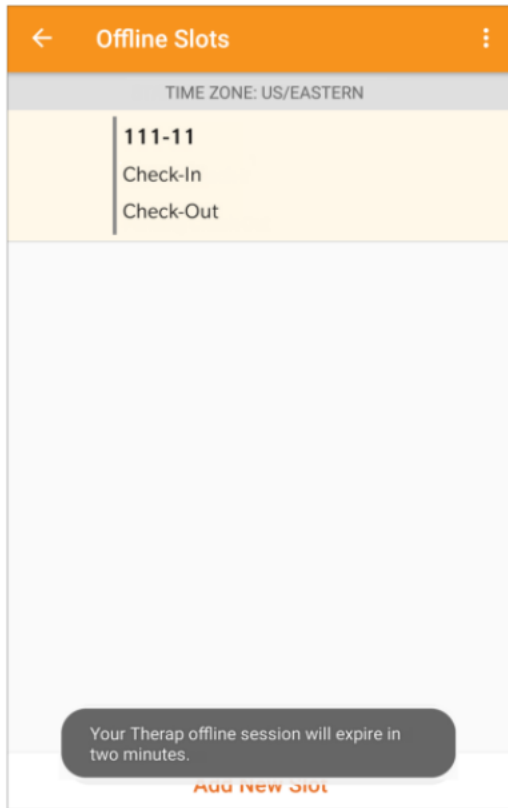
6. ናይ ወጥን ምክራይ **Check-In, Check-Out (አፍሊጥካ እተወ፣ አፍሊጥካ ወጻእ)** ዳተር **Later (ድማ)** ሚኒስቲታት ዘለዎ ማእኸት ዮርጅይ። ኣብቲ ማኅልዒ አፍሊጥካ ንምእታው **Check-In (አፍሊጥካ እተወ)** ምዃጽ። ካብቲ ማኅልዒ አፍሊጥካ ክትወጽእ እንተደሊኻ **Check-Out (አፍሊጥካ ወጻእ)** ምዃጽ። እቲ **Later (ዳኸረዎይ)** ሚኒስቲ ብዘይ አፍሊጥካ እተወወይ አፍሊጥካ ወጻእ ክትወጽእ ይፈቕደልካ።



7. እቶም ተጠቀምቲ ኣብ **Check-In (ኣፍሊጥኻ እተወ)** ከምኡ ድማ ወይ ድማ ኣብቲ **Check-Out (ኣፍሊጥኻ ወጻእ)** ዝተበል ማራኸቢታት ኣብቲ ናይ Schedule (ወጥን) ማዕባት ክጥወቹ እንከለዉ እቲ ኣፍሊጥኻ እትኣትወሉ ከምኡ ድማ ወይ ድማ ኣፍሊጥኻ እትወጸሉ ዕለትን ሰዓትን ክመጽሎም እዩ።



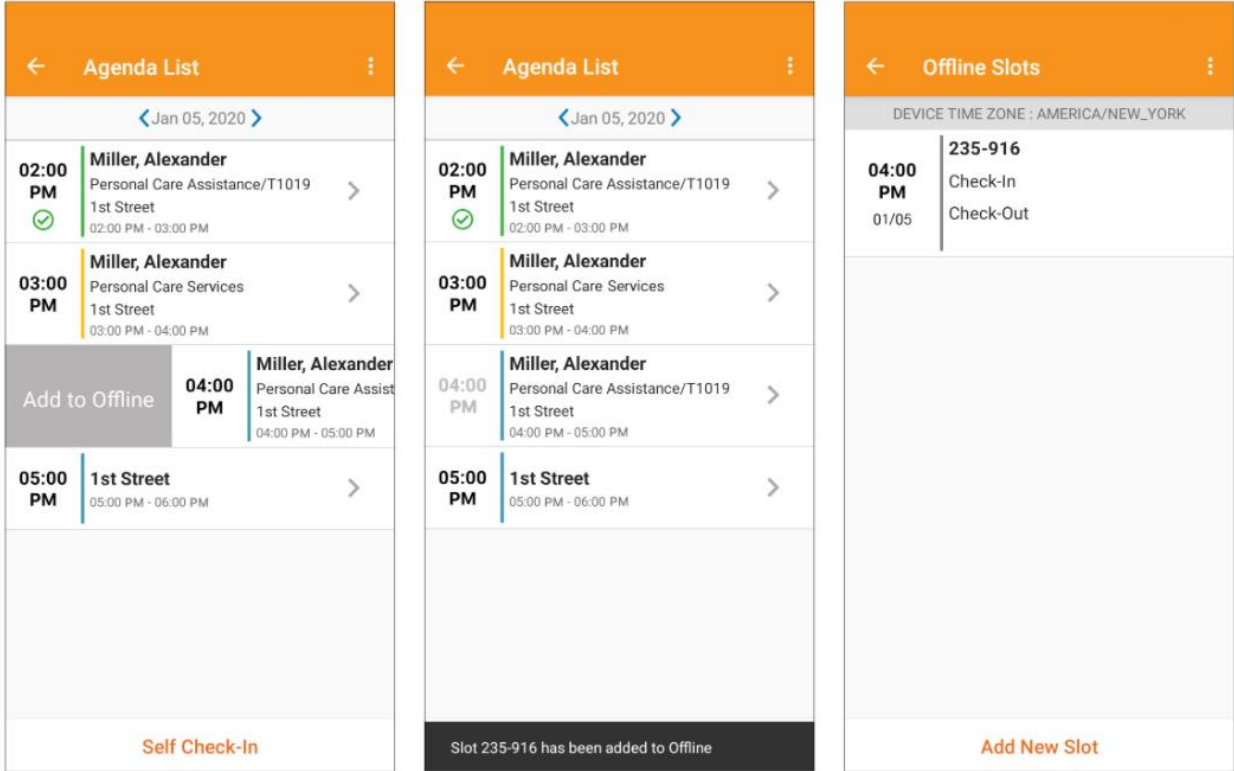
8. እቲ Scheduling (መወጠኒ) ኦፍላይን ማውግቦሪ ኣብ ጥቕሚኣብ ዝወግለሉ ግዜ ይሰርሕ ስለዘይነበረ እቲ ክፍለግዜ ግዜኡ ኣብቲ ተቐሪጹ ኣሎ እቲ ናይ Scheduling (መወጠኒ)/EVV ሞድ ን 30 ደቂቕ እዩ ዝጸንሑ። እቲ Offline (ኦፍላይን) ክፍለግዜ ቅድሚ ምወዳኡ ቅድሚ ክልተ ደቓይቕ ማፍለጢ ማእኸቲ ክሞዳካ እዩ።



**ናይ ኦንላይን ማዕባት ናብ ኦፍላይን ሞድ ኣሕልፍ**

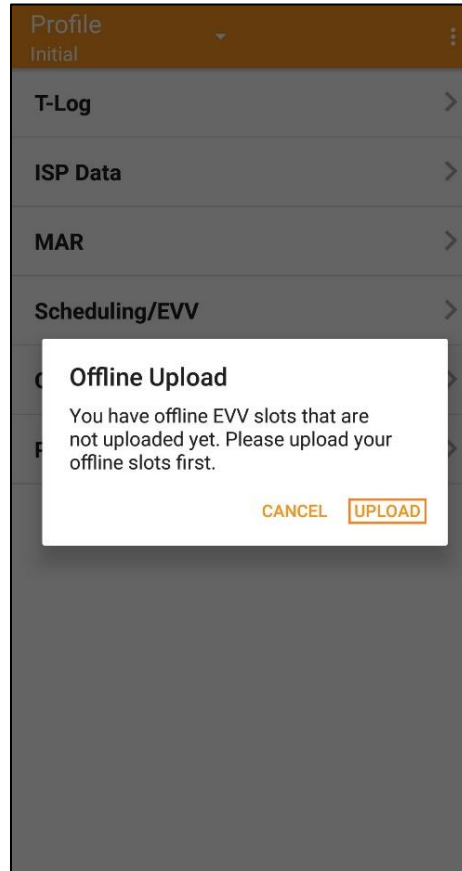
1. እቲ Add to Offline ('ናብ ኦፍላይን ወስኽ') ዝብል ምር ጫኣብ ግብረ ክወፅል ዝተገብረ ካብ Online (ኦንላይን) ናብ Offline (ኦፍላይን) ሞድ ማጠልዒ ንምዃኽ እዩ።

- ንዩ ማን ምክጣጥ ነቲ ናብ ኦፍላይን ሞድ ከሕልፎ እዩ።
- እቲ ናብ ኦፍላይን ሞድ ምስተወሰኸ ናይ ዓወት ማእኸቲ ክሞጽእ እዩ።
- እቲ ብሽነኽ ጸጋ ምዘሎ ማጅማሪ ሰዓት እቲ ትምህርታዊ ናብ ኦፍላይን ሞድ እንድሕር ተጻንቢሮምሖኹብሩ ኣሎኹም ክኸውን እዩ።
- ነቲ ትምህርታዊ ናብ ኦፍላይን ሞድ ዝተጻፈ ማኅሩ ማዕባት፣ ማጅማሪ ሰዓትን፣ ማዕድኢ ሰዓትን ይረኣዩ ኣለዉ።

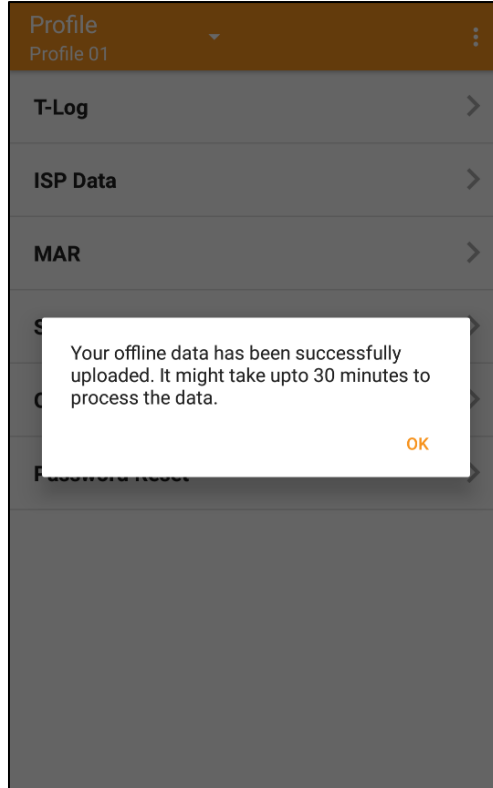


## Upload (ጸዓን) Offline EVV Slots (አፍላይን ናይ EVV ማደባት)

- እኛ ናይ Offline (አፍላይን) Scheduling (መወጠኒ) ማተግበሪ ተጠቂሞም አብ ኣገልግሎታት ኣፍሊጦም ዝኣተዉን ኣፍሊጦም ዝወጹን ተጠቀምቲ ኢንተርኔት ተጠቂሞም ናብ Therap ናይ ሞገይል ማተግበሪ ክፈቓምዎን ኣተዉና ታቓምናይ EVV data (EVV ዳታ) ክጽዕኑ ዝሓትት ማእኸኒ ክህዙ ምዃር ።



2. አብቲ **Upload (ጸዓን)** ዝብል ማጠቓቕያ ምስ ጠወቕካ እቲ ናይ ኦፍላይን ዳታ ናብቲ ስርዓት ክጸዓን እዩ። እቲ ናይ Offline (ኦፍላይን) ዳታ ምስ ተጻዕነ ናይ ዓወት ማእኸት ክመጽእ እዩ። ምሽግ-ራሕ ናይቲ Offline (ኦፍላይን) ዳታ 30 ደቐይቕ ክወስድ ይኽእል እዩ።



**አፍላይን EVV ምደባት ካብ ሚሮብብ ድለይ**

1. ነ ቲ **Search (ድለይ) Offline (አፍላይን) Events (ፍጻሜት)** ዝብል ኣብ ትሕቲ እ ቲ ናይ Scheduling (ምወጠኒ) ክፍሊ ናይቲ Agency (ትካል) ኣንፊ ሚኒስጢ ጠወቕ::

2. ኣብቲ ናይ Schedule Offline Event Search (ሰሌዳ ግዜ አፍላይን ፍጻሜ ምድላዪ) ገጽ ኣገደስቲ ዝርዝር ሓበሬታታት ኣእትው ካብኡ ኣብቲ ናይ **Search (ምድላዪ)** ማጠቃቕባ ጠወቕ::

3. እቲ ናይ Schedule (ውጥን) Offline (አፍላይን) Event Search (ፍጻሜ መመዘሻ) ገጽ ሽዕኡ ዝርዝራት ናይ Offline (አፍላይን) EVV Slots (EVV መደባት) ከርኢ እዩ። እቲ ናይ Schedule (ክፍለግዜ) Slot (መገልጺ) ቅጥዒ ነቲ ናይ Check-In/Out (አፍሊጥካ እተውጸእ) ንጥፈት ክኸነ ካ ንምክፋት ኣብቲ ሪፖጥመንቲ።

Schedule Offline Event Search

Filter 15 Records

Slot ID	Start Date	End Date	Event Date	Event	Staff	Latitude	Longitude
715-298	10/16/2019 10:00 AM	10/16/2019 11:00 AM	10/16/2019 09:52 AM	Check-Out	Hill, Matthew / Supervisor	23.791529	90.401
715-298	10/16/2019 10:00 AM	10/16/2019 11:00 AM	10/16/2019 11:12 AM	Check-In	Hill, Matthew / Supervisor	23.791529	90.401

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