

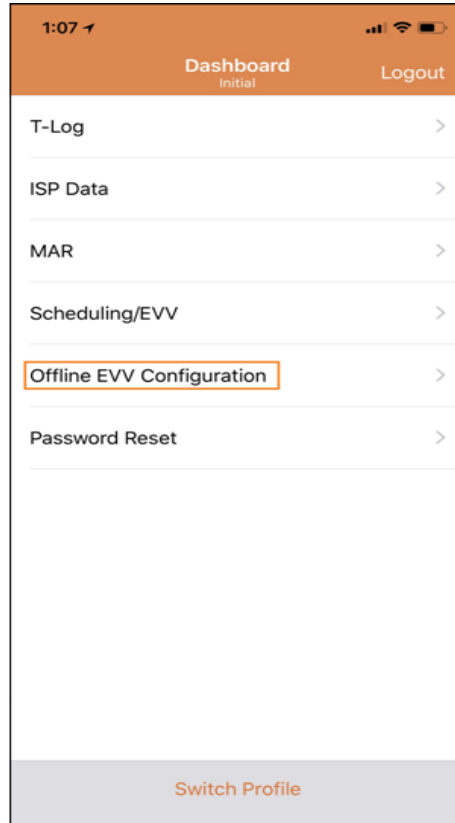
## አሰራርዎ፣ አፍሊጥካ አፍሊጥካ አብናይ ኣፕል ማርሒታት (Apple Devices) አፍሊይን ማወጣት ብምጥቃም

ተጠቀምቲ ቅጽበታዊ ናይ ኢንተርነት ርክብ ኣብ ዘይረኽቡሉ እዋን ካብ ናይ ማወጣት አፍሊጥም ክወጹን ክኣትዉን ዘኽእሉም ፋንክሽናሊኒቲ ዝህብ ናይ አፍሊይን እቲ ናይ **Offline EVV Configuration (አፍሊይን EVV አሰራርዎ)** ምርጫ ኣብቲ Dashboard (ዳሽቦርድ) ዝርከብ ክኸውን እንከሎ ነቲ ናይ አፍሊይን ማለለይ ማነነት PIN (ፒን) ኣእቲኻ ከተንቀሑ ክጠቕሙ ይኽእል። እዚ ምርጫን ቶምንትካሎም ናይ Offline Scheduling (አፍሊይን ማወጣት) ክሰርሑሉም ዘዳለዉ እዩ ክሰርሑ ዝኽእል።

- አፍሊይን ናይ EVV አሰራርዎ
- ወጥን ዝተትሓዘሉ ፍጠር፡ ካብኡ አፍሊጥካ እተውአፍሊጥካ ወጻእ
- ናይ ኦንላይን ማወጣት ናብ አፍሊይን ሞድ ኣሕልፍ
- አፍሊይን ናይ EVV ማወጣት ጸዓን
- አፍሊይን ናይ EVV ማወጣት ካብ ማርሒታት ክብሉ

## ኦፍላይን ናይ EVV ኣሰራርዓ

1. እቲ **Offline EVV Configuration (ኦፍላይን ናይ EVV ኣሰራርዓ)** ምርጫ ን ትካል ከምዘሰርሕ እንተተገኘሩ ኣብቲ Dashboard (ዳሽቦርድ) ይርከብ።



2. ድሕረ ገጽ **Offline EVV Configuration (ኦፍላይን ናይ EVV ኣሰራርዓ)** ማራኸቢ ምህራዶ፡ ኦፍላይን ማለላዪ ማነነ ት PIN (ፒን) ብምጽ ታውከተን ቅሑ ይከኣል እዩ።

1:08

< Dashboard Configuration

Please set your offline PIN below to enable offline mode

Login Name harris

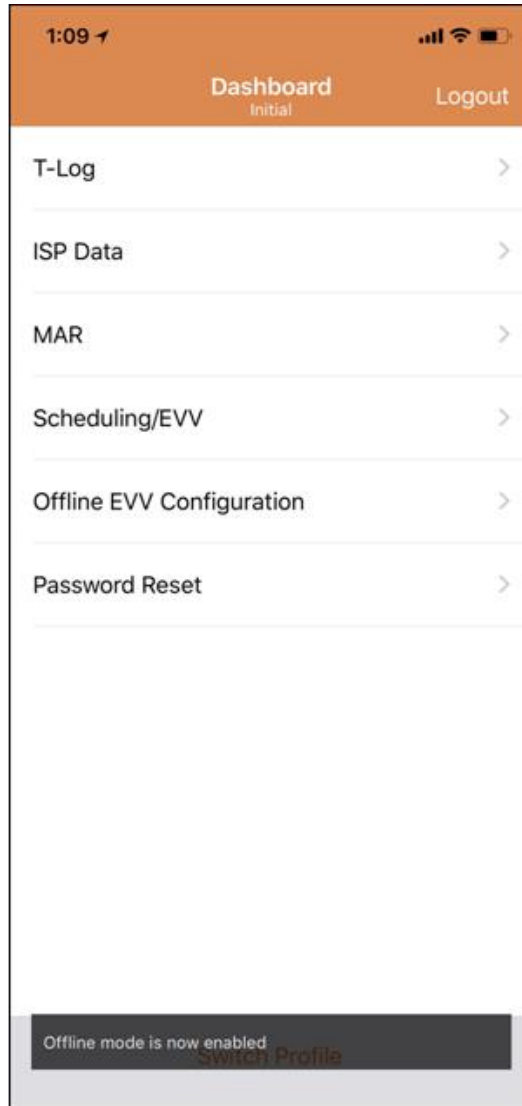
Provider Code DEMO-TH

..... SHOW

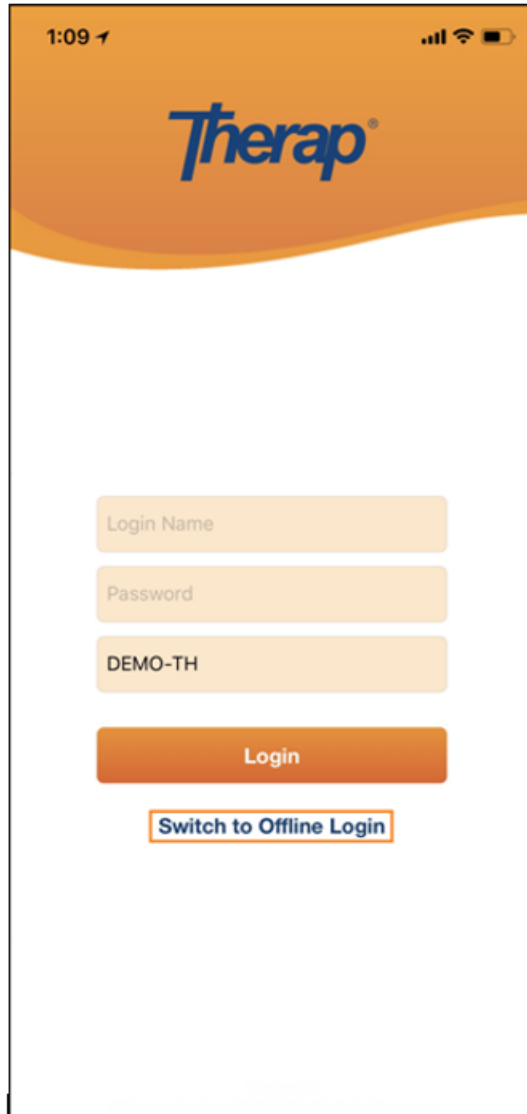
..... SHOW

SET PIN

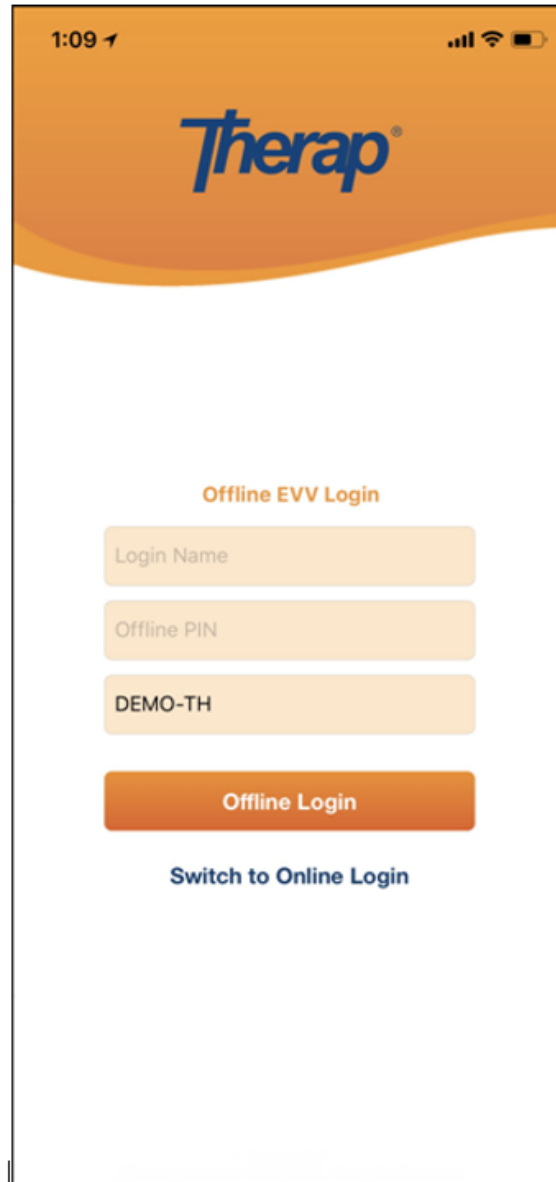
### 3. ኦፍላይን ሞድ ምስ ን ቕሓ ናይ ዓወት ማእከላዊ ክሰጹኦ እዩ



4. እቲ **Switch To Offline Login (ኅብ ኦፍላይን)** ከፊትካ እተውቀይር ዝብል ሞራኸቢ ኣብቲ Login (ከፊትካ እተው) ዝብል ገጽ ክትረኽቦ ኢኻ፡ እዚ ክኸውን ዝኽእል Offline Scheduling (ኦፍላይን ሞደሲ) ምስ ተሰርዖ እዩ።

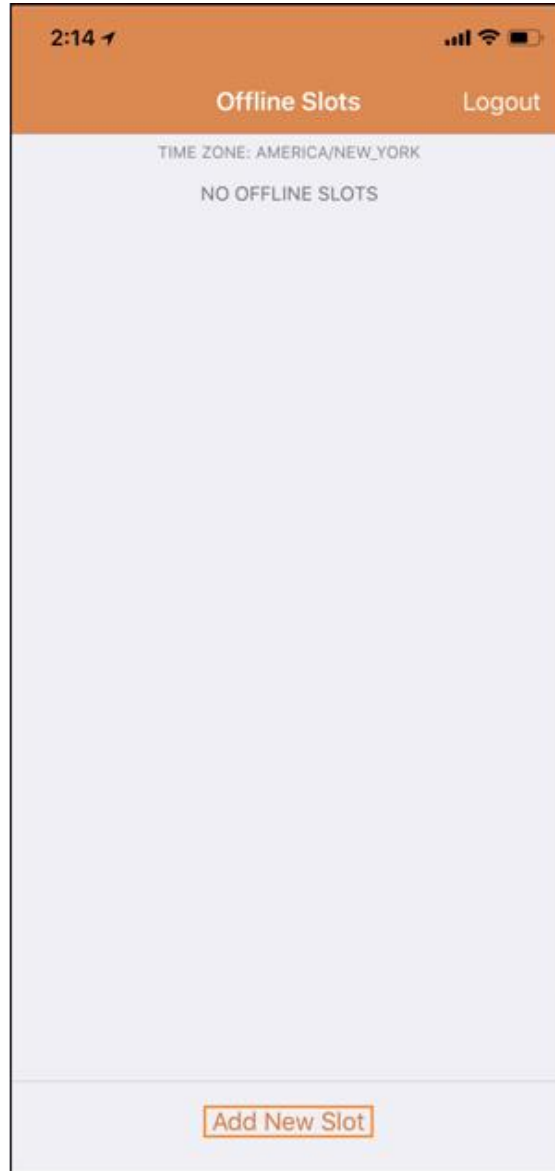


5. ኣብቲ **Switch To Offline Login (ናብ ኦፍላይን ከፊትካ እተውቀይር)** ዝተባህረ ሚኒስቴር ምክርባት ተጠቀምቲ ናብ Offline EVV Login (ኦፍላይን ናይ EVV ከፊትካ እተውቀይር) ገጽ ክኣትውብ ገምገማታዊ PIN (ፒን) ክእትውከብኩ ከኣ ናብቲ ኦፍላይን ማህግብሪ ከፊት ምክኣትውብ ክእሉ ሎም:



## ወጥን ዝተትሓዘሉ ፍጠር፡ ካብኡ ኣፍሊጥካ እተውኣ፣ ፍሊጥካ ወጻእ

1. ናብቲ Scheduling Offline (መወጠኒ ኣፍላይን) መተግበሪ ከፊትካ ምኡ ኣተኻ፣ ሓደሽቲ መደባት ንምሓኽ ኣብቲ **Add New Slot** (ሓደሽ መገልጻዊስኽ) ዝብል መገደብ ጠወቕ።



- እቲ ናይ Slot ID (መገልጺ ID) ኣብቲ ናይ **Print Schedule (ኦፍላይን ውጥን)** ሚኒስጢር ብምጥቀስ ካብቲ ናይ ሚኒስጢር ማኅግበሪ ክወሰድ ይከኣል እዩ።

Schedule
☰

[View/Check-In](#)  
[Self Scheduling](#)  
[Print Schedule](#)  
[Search](#)

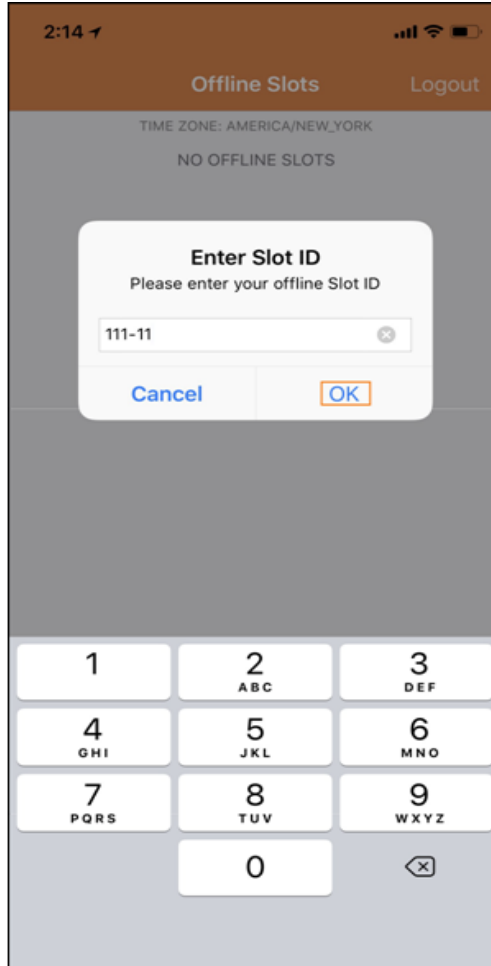
**Schedule**

Staff : Mia Cole, Direct Support Professional  
 Start Date : Wed, 11/25/2020  
 End Date : Wed, 11/25/2020  
 Time Zone : US/Eastern  
 IVR User ID: : 1234567  
 Therap IVR Phone : (123) 456-7890

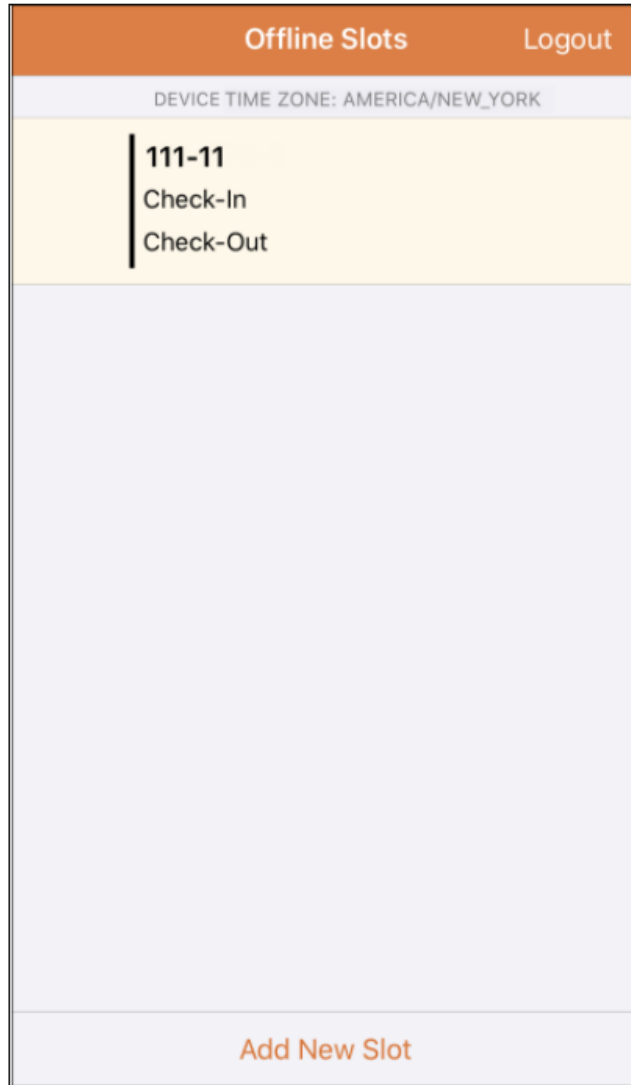
Mon, 11/23/2020	Tue, 11/24/2020	Wed, 11/25/2020	Thu, 11/26/2020	Fri, 11/27/2020	Sat, 11/28/2020	Sun, 11/29/2020
		07:00 am - 09:00 am <a href="#" style="color: red; text-decoration: none;">138-776-5</a> : (I) Johnson, Isabella / 12345 : Home Health Aide / T1021; Cole, Mia / Direct Support Professional  11:00 am - 12:00 pm <a href="#" style="color: red; text-decoration: none;">138-776-7</a> : (I) Miller, Alexander : Personal Care Assistance / T1019; Cole, Mia / Direct Support Professional				



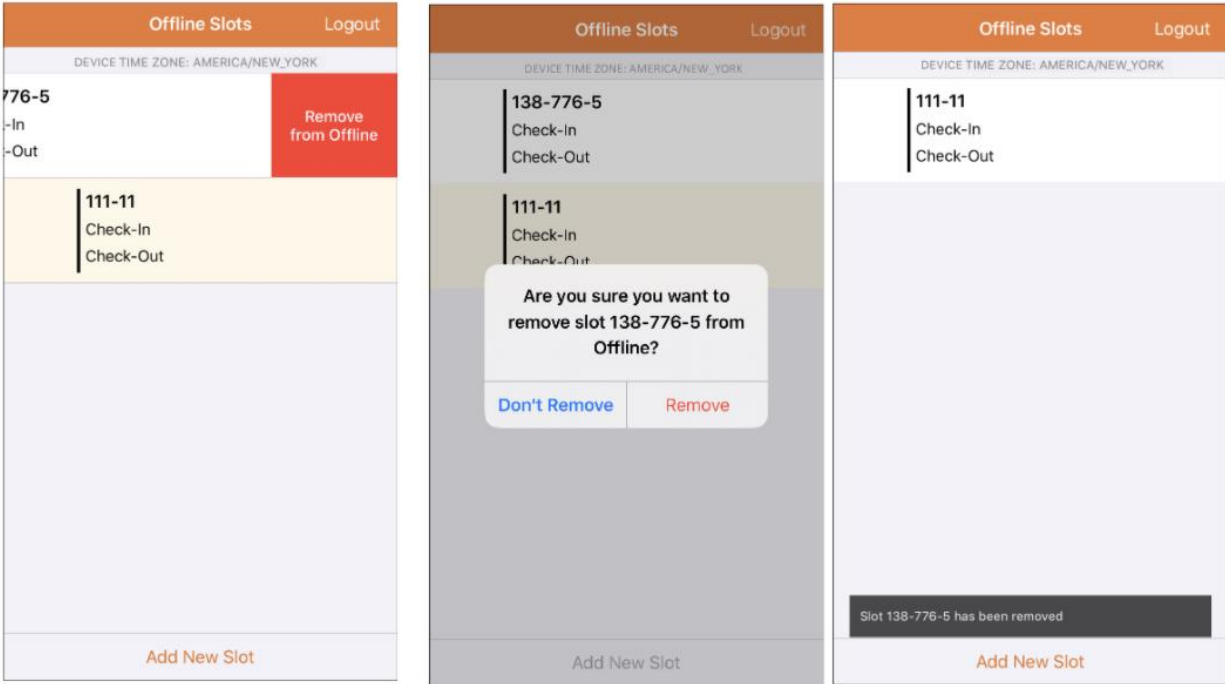
3. እቲ ናይ Slot ID (መገልጺ ID) ወጥን ኣእትው። ማእት ናይቲ ኦፍላይን ሞድ ክትጥቀሙኡ እትደልዩ፡ ክብኡ **OK (ሕራይ)** ጠውቑ።



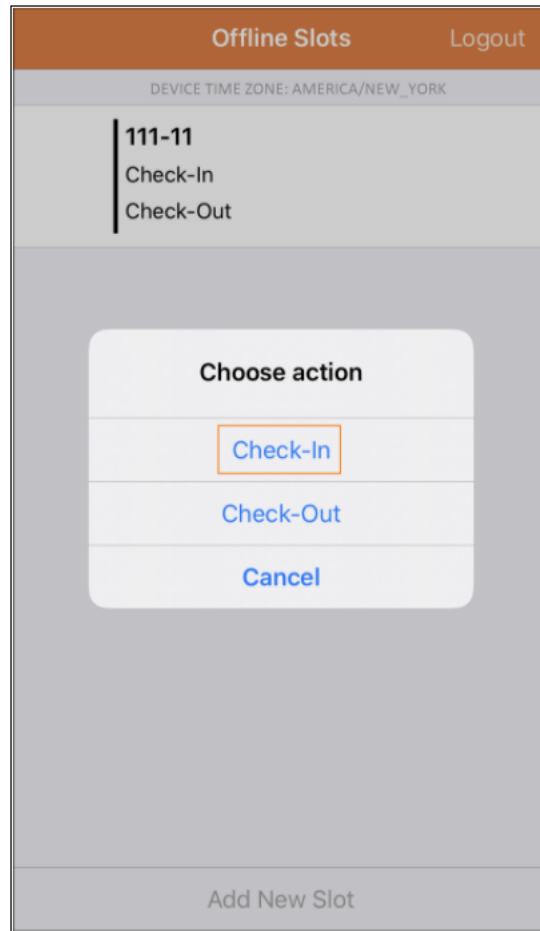
- እኑ ናይ Slot ID (መገልጺ ID) ምስ ኣተወ፡ ወጥን ዝተታሕዘሎም ማዕባብ ብ Pending Check-In (ወንዙይ ምእታወ) ከ ምኡድማ Pending Check-out (ብወንዙይ ኣፍሊጥካ ወጻእ) ክፍጠሩ እዮም።



5. ብተወሳኝ ማደባት ካብ ኦፍላይን ሞድ ክስረተ ይኸእሉ እዮም እዚ ዝኸውን ናይ Check-In/Check-Out (ኣፍሊጥካ ወዳ እ/ምእታው) ተግባራት እንተዘይተፈረሙም እዩ። ንዳጋም ሕጥጥ ምገል ነቲ ካብ ኦፍላይን ሞድ ዮ ወግዶ።



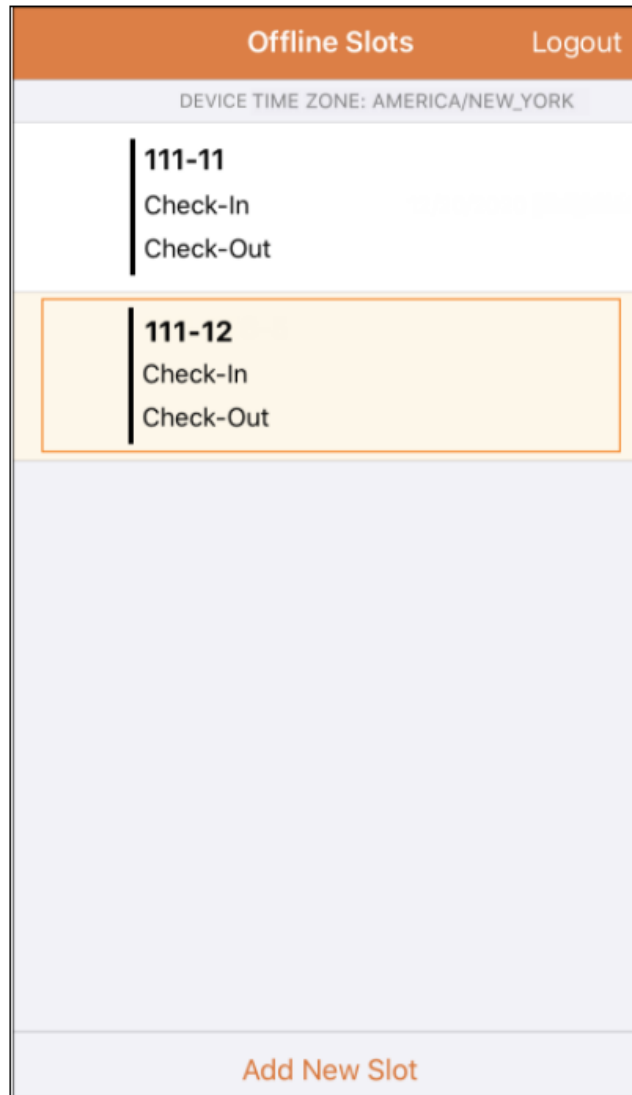
6. ወጥን ምሕራይ **Check-In (አፍሊጥካ እትው)**, **Check-Out (አፍሊጥካ ወዳ እ)** ከምኡ ድማ **Cancel (ግደፍ)** ማራከቢታት ዘለ ወዎም ማል እ ኸቲታት ዮር እይ። ኣብቲ ማጣል ዲ አፍሊጥካ ንምጽታው **Check-In (አፍሊጥካ እትው)** ምረጽ። ካብቲ ማጣል ዲ አፍሊጥካ ክትወጽእ እንተደሊኻ **Check-Out (አፍሊጥካ ወዳ እ)** ምረጽ። እቲ **Cancel (ግደፍ)** ዝብል ማራከቢ ብዘይ አፍሊጥካ እትው ወይ አፍሊጥካ ወዳ እ ክትወጽእ ይፈቕደልካ።



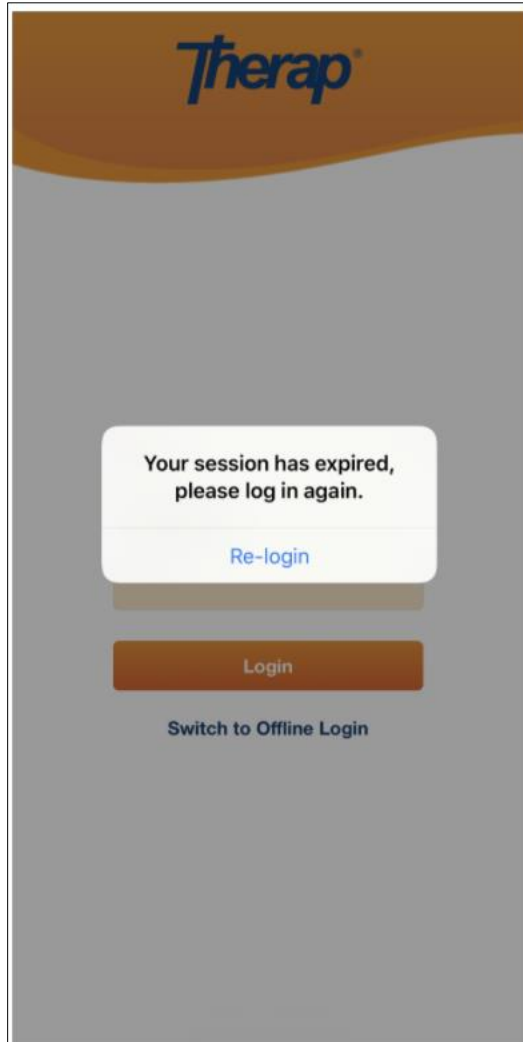
7. እቶምተጠቀሙት ኣብ ኣፍሊጥካ እተውከምኡ ድማ ወይ ድማ ኣብቲ ኣፍሊጥካ ወጻእ ዝብል ሚኒስታት ኣብቲ ናይ ወጥን ሚባት ክጥወቑ እንከለዉ እቲ **Check-In (ኣፍሊጥካ እትኣትወሉ)** ከምኡ ድማ ወይ ድማ **Check-Out (ኣፍሊጥካ እትወጸሉ)** ዕለትን ሰዓትን ክሞጽ ሎም እዩ።

Offline Slots		Logout
DEVICE TIME ZONE: AMERICA/NEW_YORK		
<b>111-11</b>		
Check-In		12/20/2020 02:15 PM
Check-Out		
Add New Slot		

8. እቲ Scheduling/EVV (መወጠኒ /EVV) ኦፍላይን ማግኘት ተጠቅሞህ ሓድሽ ወጥን ማጠልዒ ክኣትው እንከሎ፣ እቲ ስክሪን ብገዛእ-ርእሱ ናብቲ ሓድሽ ዝተጸምገረ ማጠልዒ ክንሸተት እዩ። እቲ ሓድሽ እዉን ክደምቕ እዩ።



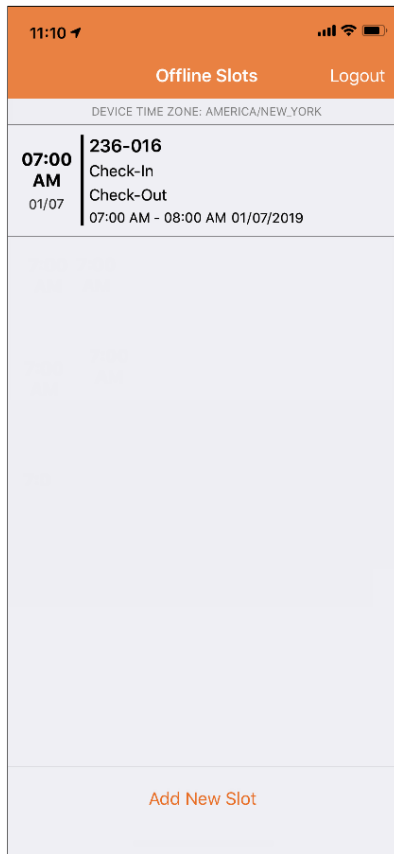
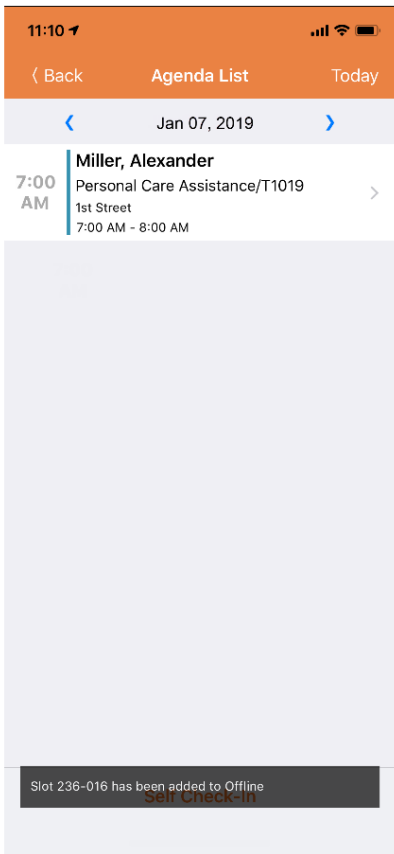
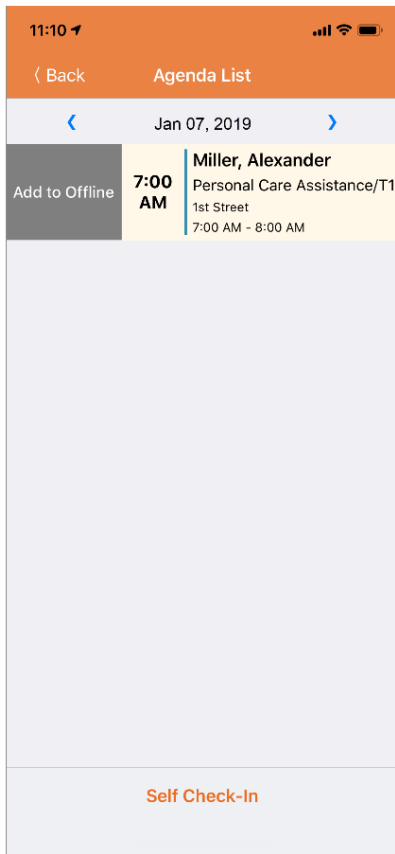
9. እቲ ክፍለግዜ ብምክንያት ኣብ ምክትም እቲ ኦፍላይን ማህግበሪ ንጠፍ ዘይምንባሩ ግዜኡ ክወዳእ ክኢሉ፡ እቲ ናይ Scheduling/EVV (መወጢ /EVV) ሞጁል 30 ደቂቕ ክኸውን ተጌሩ ኣሎ። እቲ ኦፍላይን ክፍለግዜ ቅድሚያውዳኡ ቅድሚኻልተ ደቐይቕ ማፍለጢሞይ እኹት ክሟካእዩ።



**ናይ ኦንላይን ማደባት ናብ ኦፍላይን ሞድ ኣሕልፍ**

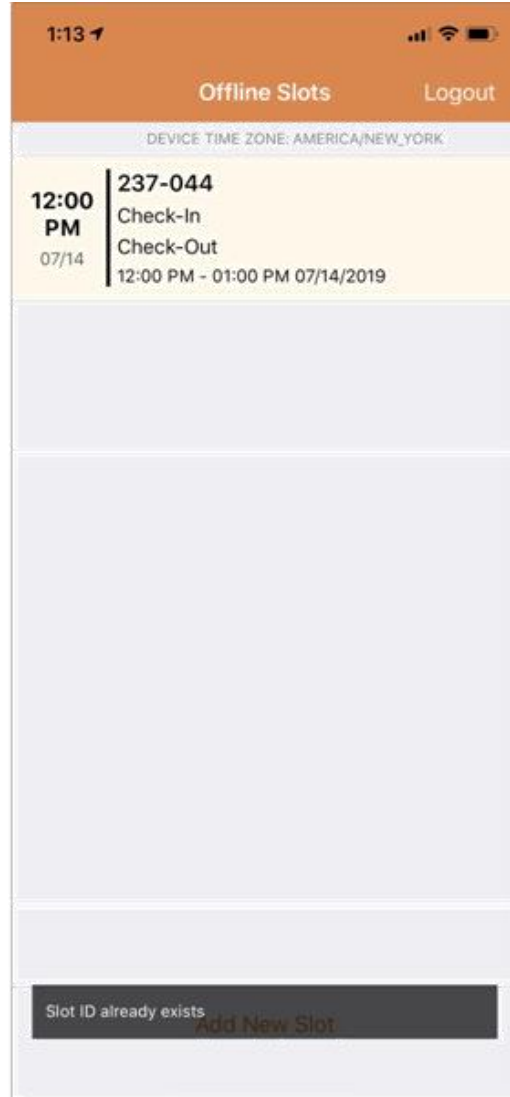
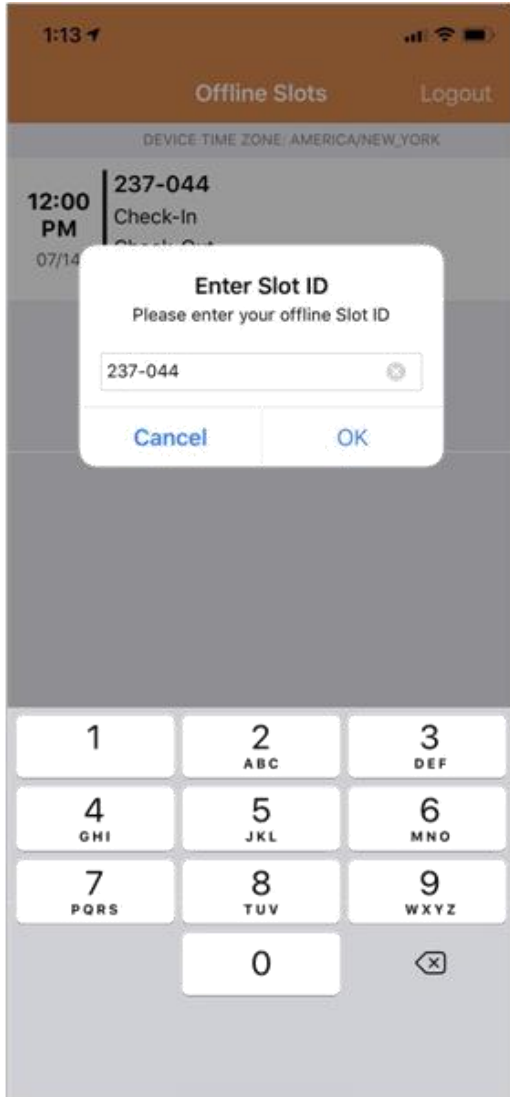
1. እቲ 'Add to Offline' ('ናብ ኦፍላይን ወስኽ') ዝብል ምርጫ ብግብረ ክወፅል ዝተገብረ ካብ Online (ኦንላይን) ናብ Offline (ኦፍላይን) ሞድ ምልዒ ንምዃን እዩ።

- ንዩ ማን ምክጣጥ ነቲ ናብ ኦፍላይን ሞድ ከሕልፎ እዩ።
- እቲ ናብ ኦፍላይን ሞድ ምስተወሰኸ ናይ ዓወት ማእኸቲ ክሞድ እዩ።
- እቲ ብሽነኽ ጸጋ ምዃሎ ማጀማሪ ሰዓት እቶም ማደባት ናብ ኦፍላይን ሞድ እንድሕር ተጸንቢሮም ሕብሩ ሓሙሽታይ ክኸውን እዩ።
- ነቶም ኣብ ኦፍላይን ሞድ ዝተጸገሩ ማደባት፣ ማጀማሪ ሰዓትን፣ ማዕድኢ ሰዓትን ይረኣዩ ኣለዉ።



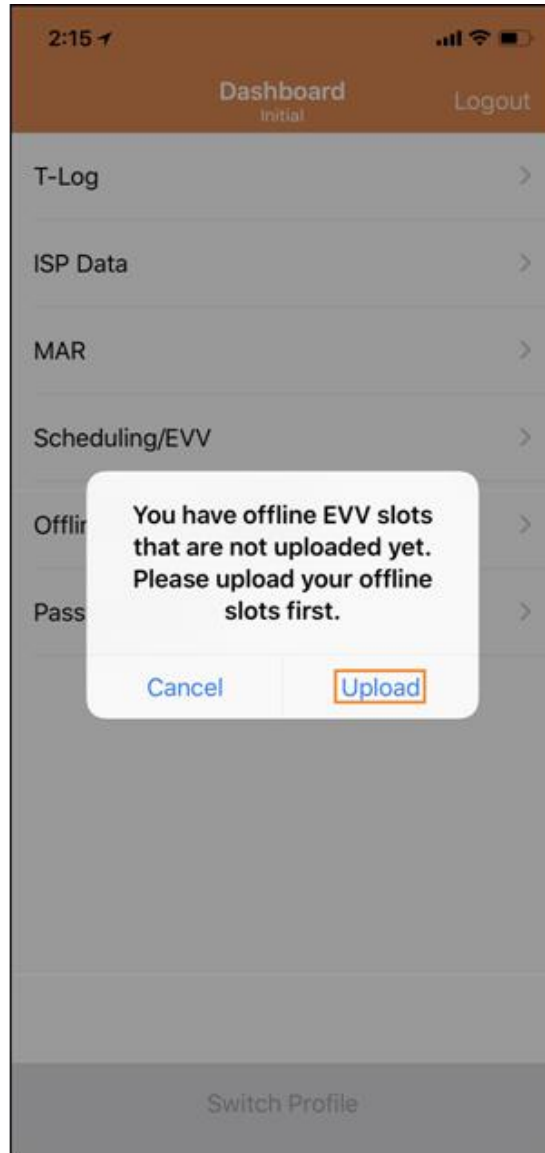


- ዝኾነ ተጠቃሚና ይ Slot ID (መጣል ዲ ID) እንተወሰኸሎ እዚ ቅድምክብል ናብ Offline Slots (ኦፍላይን ስሎት) ተጸምቦ ገጸንሎ እንተኾይኑ፣ እዚ ናይ Slot ID (መጣል ዲ ID) ክደምቅ እዩ።

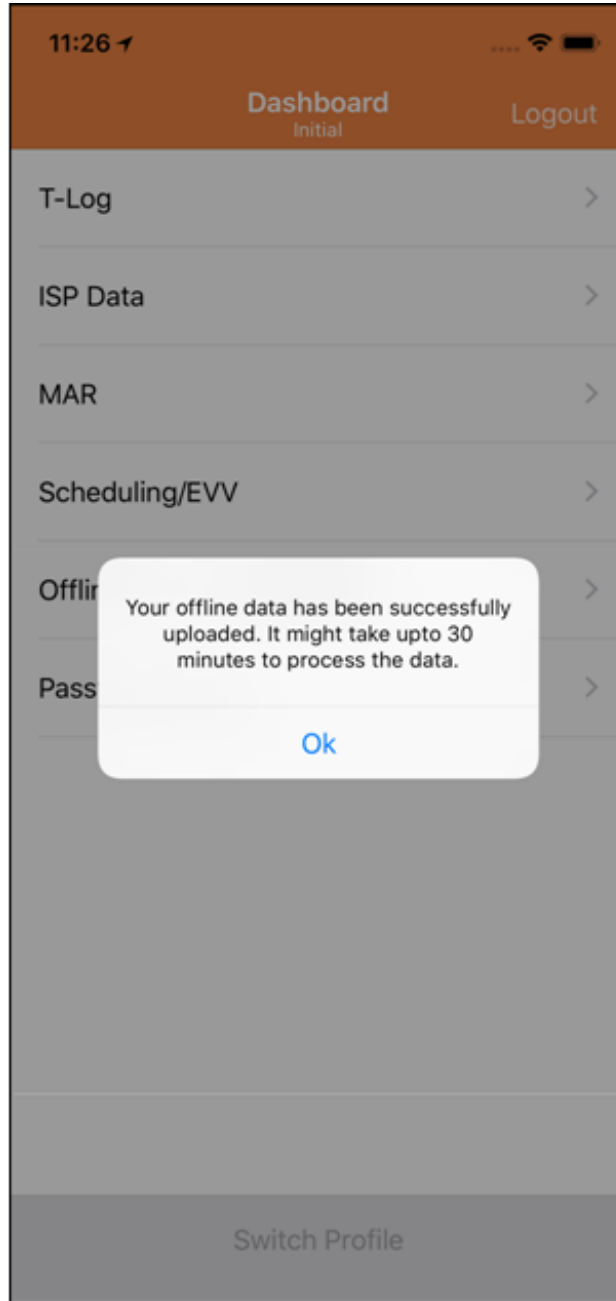


## Upload (ጸዓን) Offline EVV Slots (አፍላይን ናይ EVV ማዕባት)

- እቲ ናይ አፍላይን ማዕባት ማዕገብሪ ተጠቂሞም ኣብ ኣገ ልግሎታት ኣፍሊጦም ዝኣተዉን ኣፍሊጦም ዝወጹን ተጠቀምቲ ኢንተርነት ተጠቂሞም ናብ Therap ናይ ሞባይል ማዕገብሪ ክፈቑም ምስ ኣተዉ ናታቶም ናይ EVV data (EVV ዳታ) ክጽዕኑ ዝሓትት ማእኸት ክሰጹም እዩ።



2. ኣብቲ **Upload (ጸዓጎ)** ዝተባህሮ ማህተም ምስ ጠወቕካ እቲ ናይ ኦፍላይን ዳታ ናብቲ ስርዓት ክጸዓን እዩ። እቲ ናይ ኦፍላይን ዳታ ምስ ተጻዕነ ናይ ዓወት ማልእኽቲ ክሞጽእ እዩ። እቲ ናይ ኦፍላይን ዳታ ምሽግራሕ ክሰዕ 30 ደቐይቕ ክወስድ ይኸእል እዩ።



**Offline EVV Slots (ኦፍላይን EVV ማዘጋጀት) ካብ ማርብብ ድላይ**

1. ነቲ **Offline Events Search (ኦፍላይን ፍጻሜ ትድለይ)** ዝብል ኣብ ትሕቲ እቲ ናይ Scheduling (መወገዚ) ክፍሊ ናይቲ Agency (ትካል) ኣንፊ ማህሮቢ ጠወቓ።

<b>To Do</b>	<h2 style="margin: 0;">Scheduling</h2> <hr/> <p style="margin: 0;">Schedule <span style="float: right;"> <a href="#">Create/Edit   Templates  </a>  <a href="#">Search   <b>Search Offline Events</b></a>  <a href="#">Release Schedule</a> </span></p>
Individual	
Health	
Agency	

2. ኣብቲ ናይ Schedule Offline Event Search (ወጥን ኦፍላይን ፍጻሜ መምረታዊ) ገጽ ኣገደስቲ ዝርዝር ሓበሬታታት ኣእትው ካብኡ ኣብቲ ናይ **Search (መምረታዊ)** ማጠቃለያ ጠወቓ።

**Schedule Offline Event Search**

Form ID, Slot Date or Event Date range required

Slot Start Date From	<input type="text" value="10/09/2019"/>	<input type="button" value="⌵"/>
To	<input type="text" value="10/16/2019"/>	<input type="button" value="⌵"/>
Event Date From	<input type="text" value="10/09/2019"/>	<input type="button" value="⌵"/>
To	<input type="text" value="10/16/2019"/>	<input type="button" value="⌵"/>
Staff	<input type="text" value="Search"/>	
Form ID	<input type="text"/>	
Event	<input type="text" value="- Please Select -"/>	
Status	<input type="text" value="- Please Select -"/>	

The **Status** field will be set to **Failed** initially. Use the drop-down option to select other options.

- እቲ ናይ Schedule Offline Event Search (ውጥን ኣፍላይን ፍጻሜ መመዘኒ) ገጽ ሽዕኡ ዝርዝራት ናይ Offline EVV Slots (ኣፍላይን EVV መደባት) ከርኢ እዩ። እቲ ናይ Schedule Slot (ውጥን መገልጺ) ቅጥዒ ነቲ ናይ Check-In/Out (ኣፍሊጥካ እተውጸእ) ንጥፊት ክኸነ ካ ንምክፋት ኣብቲ ሪፖጥ ጠቐኛ።

### Schedule Offline Event Search

15 Records

Slot ID	Start Date	End Date	Event Date	Event	Staff	Latitude	Longitude
715-298	10/16/2019 10:00 AM	10/16/2019 11:00 AM	10/16/2019 09:52 AM	Check-Out	Hill, Matthew / Supervisor	23.791529	90.401
715-298	10/16/2019 10:00 AM	10/16/2019 11:00 AM	10/16/2019 11:12 AM	Check-In	Hill, Matthew / Supervisor	23.791529	90.401

Showing 1 to 2 of 2 entries

Previous
1
Next

[New Search](#)

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Back